

Monday, May 18, 2020 Agassiz LSC Meeting
2:00PM Virtual Meeting
All are Welcome

1. **Call to order:** Quorum reached at 2:02PM. Call to order by Oliver Williams
2. **Roll call:** All board members present: Dave Rench, Michael Allen, Chirag Mehta (joined at 2:35), Tina Holder King, Mira Webber, Oliver Williams, Nick Hall, Sarah Ogeto, Marilyn Rosario-Caro, Jackie Price, Carrie George, Alex Lopez
3. **Approval of Agenda:** Mira motioned to move CIWP draft to item 6 and Budget transfers to item 5. Oliver seconds motion. Motion passes unanimously. Oliver motions approval of agenda. Dave seconds motion. Motion passes unanimously.
4. **Approval of Minutes:** Oliver motions minutes for March meeting be approved at June meeting. Mira seconds motion. Motion passes unanimously.

New Business:

Prior to discussion of CIWP draft, Mira provided a general overview of school year status. The plan for returning to school in the fall remains in flux and is being discussed by the School Board. The budget proposal presented today supports remote and in-person learning. Mira extended thanks to the staff for hard work and professionalism in orchestrating remote learning for students with access to technology as well as those without access.

5. Budget Transfers:

- Mira clarified that money allocated for activities that were canceled due to the pandemic are represented as “buckets” in the proposal. Also, differentials based on a staff change resulted in the availability of additional funds.
- An additional 60 Chromebooks and carts were purchased using Cub funds.
- Online subscriptions are supportive of in person and remote learning. Mira indicated that some of the subscriptions are currently used in the curriculum, but she is looking to streamline their use, as well as utilize CPS funding for subscriptions as available.
- Title II funds are Federal and are for use only for Professional Development (PD). The funds go back to government if not spent.
- Mira provided details regarding provision of technology to students. With the 20K in FOA funds, plus the Cubs funds, and assuming return of all devices currently being used for remote learning, device to student ratios will be 1 to 1 for grades 3 – 8, and roughly 1 to 2 for iPads for grades K – 2. The ratios are based on a student projection approximately the same as current enrollment.
- Whiteboard needs assessed pre-pandemic were revisited and adjusted accordingly
- Mira motions to accept the budget transfers for 2019 - 2020 as presented. Jackie seconds. Motion passes with 11 in favor and 1 member abstaining (Chirag).

- 6. CIWP Draft:** Mira provided an overview of the CIWP draft (committee, theories and actions). The final CIWP will be provided to the board at the June meeting. The copy provided to the board for this meeting have the funded items highlighted.
- 7. Budget Proposal:** The following discussions took place regarding the budget proposal provided to the board:
- SBB and SA funds are used to maintain general education classroom teachers, a part time restorative practice coordinator, lunch/recess support and substitute teachers. Enrollment numbers to qualify for automatic funding of bilingual staff fell below automatic criteria. FOA funds are being used to maintain a half time bilingual teacher and intervention coordinator. Funds spent for bilingual teacher could potentially be recovered from the district if final bilingual enrollment numbers qualify.
 - Mira clarified that 10K of 29K FOA funds being voted on in the budget proposal is for substitutes and extended day teacher planning.
 - The Cluster program is being closed due to graduation of the remaining 2 students. One cluster 1 teacher and 2 cluster paraprofessionals will be lost. There will be a full-time school counselor, but there has been no news of additional/discretionary funding support from CPS regarding to offset the impact of the pandemic on the budget. Staffing allocations for a social worker are not typically finalized until August.
 - The decrease of non-cluster teachers is being appealed. The appeal will be initially based on current enrollment. Student enrollment for the upcoming school year will be added to the appeal when enrollment is official.
 - Mira confirmed the budget for Professional Development next year to be a total of 19K, which includes 5K in FOA funds.
 - Mira clarified that funds regarding SBB will not be impacted if final enrollment falls below projections.
 - There was a request from the board for Mira to add dollar amounts to CIWP funded items.
 - Mira stated that the non-payroll budget for the 2020-2021 school year will be approximately the same as the current school year with the FOA funds figured in. Without FOA, it would be substantially less. Per a request from the board, Mira will add complete information currently in process to present school year budget information in a format that includes previous school year itemized expenditures vs itemized expenditures projected for 2020-2021.
 - There is currently no funding required for the trauma pilot as participation is part of a pilot program. There is potential for it to become an item requiring funding based on the length of the pilot period (i.e. if the pilot is only 1 year).
 - Mira motions to approve proposed budget for 2020-2021 school year. Oliver seconds. Motion passed unanimously.

- 8. Public Participation:** Mira provided the following additional information regarding items raised for discussion during public participation:
- Mira indicated that the budget proposal presented today includes 9K that can be aired for exterior improvements (i.e. fencing as well as signage at Wolfram and Seminary). Use of funds in long term savings would require a decision by the LSC.
 - There is currently no update on the investigation of the reported 3rd grade incident. Ms Clark will stay in the position until the investigation has concluded, and action is taken based on outcome.
 - Some staff will go to guided reading training for use in conjunction with phonic. Mira will follow up in her principal post with refund options for pre-purchased school kits in the event needs change according to logistics of the school year driven by the pandemic. Dave posed the idea to solicit GLT to formulate a kit based on remote learning, with teacher input, and with consideration of pandemic based needs (i.e. additional cleaning supplies, wipes, etc.). Mira stated she will follow up with facilities to determine supply needs.
 - In response to questions regarding the disposition of unused school fees, Mira stated that the funds would carry over to next year.
 - Regarding unapproved use of the school basketball court, Mira will follow up for additional information regarding cost & feasibility of removing the hoops to prevent use.
 - There is currently no information available from CPS regarding resolution of LSC elections.
- 9. Action Items and Next Steps:** Action items below were stated as having been identified
- Add budget amounts to funded CIWP items.
 - Provide information that breaks down budget 2020 – 2021 according to 2019-2020 expenditures vs projected spending for 2020-2021.
 - Provide information in principal post regarding contingency plan or refunds regarding pre-ordered 2020 – 2021 school supply kits.
 - Provide in the principal post a summary of results/trends identified via the completed parent survey.
- 10. Next Virtual Meeting Date: June 3, 2020, 2:00PM.** Agenda items will include CIWP and principal evaluation.
- 11. Adjourn:** Oliver motions to adjourn meeting. Jackie seconds. Motion passes unanimously and meeting adjourns at 3:27PM.