

Wednesday, February 5th, 2020 Agassiz LSC Meeting
6:00PM Music Room
All are Welcome

1. **Call to order:** Quorum reached at 6:01PM. Call to order by Oliver Williams
2. **Roll call:** Present: Dave Rench, Michael Allen, Tina Holder King, Chirag Mehta, Mira Webber, Oliver Williams, Nick Hall, Sarah Ogeto, Marilyn Rosario-Caro, Jackie Price; Absent: Carrie, Alex
3. **Approval of Agenda:** Oliver motions approval of agenda. Jackie seconds motion. Motion passes unanimously.
4. **Approval of Minutes:** Michael motions approval of agenda. Sarah seconds motion. Motion passes unanimously.
5. **Principal's Report:**

Additional detail was provided in response to questions from the board as follows:

 - There has been no update from CPS as to attendance level for strike make up days not counting in budget determination.
 - Turn out for the State of the School presentation per Mira was approximately 25 parents. The presentation will be added to website and in the blast.
 - The timeline for LSC approval of the CIWP is June. The proposed CIWP will be provided to the board and is typically shared with the school community once final. Tina, Oliver and Alex are on the CIWP committee as LSC members. Nick is on CIWP committee as fine arts liaison, not as LSC member. Mira explained that with the budget timeline not yet concrete, CIWP actions will be listed as "budgetary" or "not budgetary" but not with dollar amounts.
 - The administration and staff were acknowledged for their successful effort to cover instructional needs due to unexpected recent staff vacancy. Potential candidates to fill the position are in the process of being identified.
 - A previous action item request for details regarding findings and ideas for application of lessons learned by Instructional Leadership Team testing data analysis as mentioned in Principal Report for October was revisited for request by Tina.
 - There was discussion of the CIWP being an opportunity to apply lessons learned from data (i.e. growth grade to grade, use to guide instructional design, identification of areas for teacher support).
6. **Reports:**
 - Budget:**
 - In discussion of the budget report, Mira clarified that the current numbers are to accomplish items through July, as well as to set aside some funds for the 2020/2021 school year (including fun run).

- Chirag requested additional information be provided regarding projected spending for various expenses vs what was spent for the same line item(s) to aid in optimizing allocation of funds.

IB Report:

- In response to request by Oliver, Dave stated that students would return to a future LSC meeting(s) to provide updates regarding projects previously presented to the board.

Old Business:

7. Annual Performance Review Process and Timeline – Survey Proposal: Chirag motions to include in this year’s annual principal review process a survey of parents per the process and draft instrument he proposed via information forwarded to the board prior to the meeting. Hall seconds. The following are items were discussed on the motion:

- Chirag reiterated the central focus was the importance of parent input important from a principle perspective executed in a timely and fair manner. Survey questions proposed patterned off evaluation questions posed to LSC per CPS process and questions used by other schools. Chirag also stated that CPS would have to approve the instrument used, that only the LSC would be privy to the results and that the process as outlined takes measures to insure completion of one survey per parent and accounts for non-computer completion.
- There was discussion amongst the board regarding how the survey would be presented to the parent community (i.e. anonymity, use of the data, role of completion).
- Clarification was made that the survey would be anonymous based on the integrity of the process limiting access to raw data to specified survey administrators.
- There was discussion as to whether the information would be required to be considered by LSC members performing principal evaluation.
- Concerns were expressed by Mira regarding involvement of broader community in professional/growth, particularly any that allows open-ended negative personal criticism. She proposed the alternative to consider execution of a survey not tied to evaluation but done in manner timely for data collection prior to evaluation and centered toward gauging satisfaction. Such a survey could be used for opportunities for improvement.
- Following discussion, vote on the motion was held. There were 3 in favor (Sarah, Chirag, Tina), six oppose (Dave, Michael, Oliver, Nick, Marilyn, Jackie), one abstains (Mira). The motion does not pass.

8. January Budget Approvals: Mira motions to approve four transfers identified in January. Hall seconds motion. Motion passes unanimously.

New Business:

9. **February Budget Approvals** – Mira motion to approve proposal for how to allocate FOA funds. Dave seconds. Motion passes unanimously.

10. **Fundraising:** The LSC hears approved proposals.

- Mira motions to approve fundraising proposals for Spring Gala/On line auction, Chicago Fire Tickets and the Spring Musical. Hall seconds. Motion passes unanimously.

11. **Public Participation:** Questions raised during public participation regarding staffing and availability of information on the website were addressed verbally at the meeting by Mira.

12. **2018/2019 Principal Review Finalization – Growth – Closed Session:** Oliver motions to go into closed session. Nick seconds. Motion passes unanimously. Mira does not enter closed session of meeting due to discussion of principal review. Open session resumes at 8:05PM. Mira not present for remaining open session of meeting. Oliver motions to accept final summative rating and score as passed in closed session. Dave seconds. Motion passes unanimously.

13. **Action Items and Next Steps:** Action items below were stated as having been identified

- Instructional leadership team data lessons learned.
- Oliver will provide review packet for evaluation at March meeting for completion of evaluation in April. The expectation is that comments for inclusion in LSC feedback are documented by each member and brought to the April meeting.

14. Next Meeting Date: **March 4, 2020, 8AM**

15. **Adjourn:** Oliver motions to adjourn. Dave seconds. Motion passes unanimously and meeting adjourns at 8:15PM.